

**PATIENT INFORMATION**

DATE \_\_\_\_\_

NAME \_\_\_\_\_  MARRIED  SINGLE  MINOR  MALE  FEMALE  
LAST FIRST M

ADDRESS \_\_\_\_\_  
STREET APT # CITY STATE ZIP

BIRTH DATE \_\_\_\_\_ TELEPHONE \_\_\_\_\_  
MONTH DAY YEAR HOME#  WORK#  CELL #

PLACE OF EMPLOYMENT \_\_\_\_\_ SSN \_\_\_\_\_

IF FULL TIME STUDENT, SCHOOL NAME \_\_\_\_\_ GRADE \_\_\_\_\_

DENTAL INSURANCE CO. \_\_\_\_\_ SUBSCRIBER# \_\_\_\_\_ GROUP# \_\_\_\_\_

Has any member of your family ever been treated in our office?  YES  NO

Whom may we thank for referring you to our office? \_\_\_\_\_

**FAMILY INFORMATION**

FILL IN BOTH SHADED BLOCKS FOR MINOR CHILD  
FILL IN APPROPRIATE SHADED BLOCK FOR ADULT

FATHER ( OR HUSBAND)				MOTHER ( OR WIFE)			
LAST	FIRST	M		LAST	FIRST	M	
STREET	CITY	STATE	ZIP	STREET	CITY	STATE	ZIP
HOME TELEPHONE #		WORK TELEPHONE #		HOME TELEPHONE #		WORK TELEPHONE #	
BIRTH DATE (MO/DAY/YEAR)		SSN#		BIRTH DATE (MO/DAY/YEAR)		SSN#	
EMPLOYER				EMPLOYER			
DENTAL INSURANCE CO.	SUBSCRIBER #	GROUP #		DENTAL INSURANCE CO.	SUBSCRIBER #	GROUP #	

**PERSON TO CONTACT IN CASE OF EMERGENCY**

Outside of immediate Family/Household  
Name \_\_\_\_\_  
Address \_\_\_\_\_  
City/State/Zip \_\_\_\_\_  
Telephone # \_\_\_\_\_

**PERSON RESPONSIBLE FOR ACCOUNT**

Please Check One  
 Patient  Father (or Husband)  
 Guardian  Mother (or Wife)

**METHOD OF PAYMENT**

Responsible party currently has an account with this office  
 YES  NO

- Payment in full at each appointment (cash or personal check)
- Payment in full at each appointment ( VISA  MC)  
Card # \_\_\_\_\_ Exp. Date \_\_\_\_\_  
CVC code \_\_\_\_\_ Zip Code \_\_\_\_\_
- I wish to discuss the Dental Office's Financial Policy

**Service Charge**

If I do not pay the entire new balance within 25 days of the monthly billing date, a service charge will be added to the account for the current monthly billing period. The service charge will be a periodic rate of 1.5% per month (or a minimum charge of \$3.00 for a balance under \$200.00) which is an annual percentage rate of 18% applied to the last month's balance. In the case of default of payment, I promise to pay any legal interest on the balance due, together with any collection costs and reasonable attorney fees incurred to effect collection of this account or future outstanding accounts.

I understand that I must give a 48-hour courtesy notice to reschedule any upcoming dental appointment. If this notice is not given prior to my scheduled appointment, a fee in the amount of \$75 per half hour will be issued.

**AUTHORIZATION**

I hereby authorize payment directly to the Dental Office of the group insurance benefits otherwise payable to me. I understand that I am responsible for all costs of dental treatment. I hereby authorize the Dental Office to administer such medications and perform such diagnostic and therapeutic procedures as may be necessary for proper dental care. The information on this page and the dental/medical histories are correct to the best of my knowledge. I grant the right to the dentist to release my dental/medical histories and other information about my dental treatment to third party payors and/or other health professionals.

X \_\_\_\_\_  
 Adult Parent  Father (or Husband)  Mother (or Wife)  Guardian

\_\_\_\_\_ Date State Driver's License # \_\_\_\_\_